

NATIONAL GUARD ASSISTANT PROGRAM (NGAP) POSITION DESCRIPTION

1. Position Title: Director of Logistics (J-4) National Guard Bureau	2. Auth Grade: 07/08	3. Effective Date: 1 Nov 03
4. Headquarters: NGB 5. Reporting Senior: 6. Duty Location: Arlington, Virginia Mail:	7. Telephone Commercial: DSN : Secure no./type system: IVSN: Data Fax: Secure Fax:	
8. Position Description: <u>Duties:</u> Serves as the primary advisor to the Chief, National Guard Bureau for all logistics matters to include but not limited to supply, maintenance, transportation, acquisition logistics, installation/facility and environmental issues The J-4 is the Chief, National Guard Bureau (CNGB) advocate for all sustainment/support requirements Responsible for the acquisition and sustainment of unique equipment used by National Guard units in homeland defense, counterdrug operations, and civil support Is the primary focal point for the certification and training for newly assigned United States Property & Fiscal Officers (USPFO) in the areas of property accountability (including real property) and supply management		
9. Special Qualifications/Requirements/Restrictions: This position is M-Day/drill status only Must have a minimum of 18 years satisfactory service Must be able to complete a minimum 2 years in the assignment before mandatory removal date/mandatory separation date (MRD/MSD) Completion of senior service school required Security Clearance: Top Secret Must be Federally recognized in the authorized grade (line), hold a Certificate of Eligibility for the authorized grade (line), pending Senate confirmation in the authorized grade, or be eligible to meet the General Officer Federal Recognition Board following selection		